

CRC Committee Meeting 8:30 AM

AGENDA
Louisiana State Board of Architectural Examiners
Baton Rouge, Louisiana
September 30, 2011
10:00 AM

1. Call to order by the President.
2. Approval of minutes from the meeting held June 17, 2011.
3. IDP Report - Marsha Cuddeback.
4. Executive Director's primary office functions:
 - A. Preparation and completion of firm renewals.
 - B. Preparation and advertising for two Board vacancies effective January 1, 2012 (Blitch/LeBlanc).
 - C. Preparation for 2011-2012 audit, awaiting report.
 - D. Updated licensing law and rules with changes made this year/website also updated.
 - E. Met with Sherry (Rotary) relating to a new lease. Present lease expires July 31, 2012. She is awaiting discussion with her Board and will come back to us with a possible small increase in rent, also working with state Real Estate Leasing section.
 - G. Attendance:
 1. June 21-26 NCARB in Washington DC.
 2. July 12 architect/engineer committee meeting (Blitch/Brinson/McKinney).
 3. July 21-24 NCARB PCC meeting (Boston).
 4. July 29 AIA Board of Directors meeting Lafayette/Bacque.
5. Legal - Paul Spaht
 - A. Adopted Rule for Chapter 15 (Titles, Firm Names) appeared in August 20, 2011 LA Register.
 - B. Building Officials Guide to Architecture/next meeting of joint Arch/Eng committees will be held October 12, 2011 at 10:30 (Blitch/Brinson/McKinney).
 1. Minutes from July 12, 2011 joint meeting.
 2. Engineers draft of Building Officials Guide.

- C. Proposed Rules for General Disciplinary Guidelines (Blitch/Brinson/McKinney)
[Due to difficulty in scheduling, the committee was unable to meet.]
- D. Don Hedrick, architect (request for waiver of delinquent fee because of military service/future rule (discussion only).
- E. 11:30 AM – Lynn Robertson/Steve Maher AIALA.
- F. Continuing Education/Spaht rule revision based on NCARB Model Rule passed at Annual Meeting.
 - 1. Summary of NCARB Continuing Education Rule change.
 - 2. Approved Seminar topics as listed on website/update?
 - 3. Minutes of Continuing Education Committee meeting held March 11, 2011.
- G. IDP proposal discussed by Board during Annual Meeting in Washington, DC.
 - 1. Minutes from meeting.
 - 2. Spaht email dated July 11/Attorney General's opinion dated June 15, 2011 (10-0304).
- H. 1:30 PM – Ken Jones/email relating to new legislation passed/impact on single family dwellings.
- I. J. Ross Hebert/H2 Design Build, LLC.
 - 1. Firm application and letterhead.
 - 2. Emails relating to firm registration.
- J. Conway Cristina/Manning Architects emails asking “can an architect contract as a sub-consultant to an engineering company with the engineering company contracting as the prime with the owner?”
- K. Donna Cathey/Timothy Brandon APC/TBA re: emails questioning dba's.
- L. Bob Kleinpeter/Eskew Dumez Ripple re: contract drawings/construction documents.
 - 1. Email dated September 20, 2011 from Bob Kleinpeter.
 - 2. LSBAE memo from Spaht dated December 12, 2002.
- M. Possible board committee to consider practice and firm issues (discussion).
- N. CRC Matters:
 - 1. Core States, Inc./unlicensed practice.
 - 2. HC Architecture, Inc./unlicensed practice.

3. Rob Walker Architects, L.L.C./unlicensed practice.
4. Design Perspective, L.L.C./unlicensed practice.

O. Enforcement Report/Eddleman.

P. Email from Clyde Bass dated July 21, 2011 re: interior design advertisement.

6. Michael Armstrong (NCARB) memo dated September 8, 2011 re: Member Board Dues Increase.

7. Review of August, 2011 Budget Report.

8. Future Staffing update.

9. Next meeting date:

Friday, December 16

SC/NCARB 2012	Seattle, WA	March 9-11, 2012
NCARB	Minneapolis, MN	June 20-24-, 2012